

NAME _____

DATE _____

Effective MAIS Reporting and Documentation Test

Multiple Choice Circle the most appropriate answer. (2 points each)

1. Depart Location time should be filled in for all of the following instances except:
 - A. Refusals
 - B. Unit 2 calls
 - C. When placed in service prior to arrival
 - D. Depart Location time should always be filled in

2. Effective narratives should be all of the following:
 - A. Legible, Concise, Creative, Accurate
 - B. Concise, Accurate, Legible, Interesting
 - C. Accurate, Concise, Complete, Legible
 - D. Concise, Current, Accurate, Complete

3. When a mistake is made on your MAIS report you should:
 - A. Draw a line through the mistake and initial it
 - B. Start over on a new form
 - C. Fill in the correct response also
 - D. Note the mistake in your narrative

4. The lowest GCS score possible is:
 - A. 2
 - B. 5
 - C. 6
 - D. 3

5. The A in the CHART format acronym stands for:
 - A. Actions
 - B. Assessment
 - C. Allergies
 - D. Abrasions

6. All of the following are local options except:
- A. Jurisdiction Incident Number
 - B. Other Units on Scene
 - C. Station Run Number
 - D. Incident Type
7. When dealing with a patient refusal, the provider should do all of the following except:
- A. Advise the patient they do not look injured.
 - B. Allow for an informed refusal
 - C. Document all information
 - D. Advise patient of risks

True or False

Circle the most appropriate answer. **(2 points each)**

8. True False The 911 Call time is the same time as the Ambulance Call time and should be filled in.
9. True False The proceeding zeros should be filled in when filling in the unit number.
10. True False When filling in the box marked Highest Staffed, this only refers to the person responsible for patient care.
11. True False The appropriate acronym for use with refusal documentation is TTFN.
12. True False The box labeled Patient Priority should always be filled in, even for cancelled calls.
13. True False The First Set of Vital Signs taken should be blackened in and should be written in the Vital Signs box located above the narrative.

Matching Write the letter for the answer in the space provided. (3 points each)

Match the following words with their corresponding section on the MAIS form.

- | | | |
|-----|--------------|-----------------------|
| 14. | _____ N/A | A. Trauma ID |
| 15. | _____ Pupils | B. Injury Type |
| 16. | _____ ET | C. Patient Priority |
| 17. | _____ Verbal | D. Airway/Ventilation |
| 18. | _____ Shock | E. Signs/Symptoms |
| | | F. Procedures |
| | | G. GCS |

Match the following words with their corresponding abbreviations or symbols.

- | | | |
|-----|----------------|-------------------------|
| 19. | _____ Increase | A. PT |
| 20. | _____ Patient | B. ↑ |
| 21. | _____ With | C. c with line above it |
| 22. | _____ Left | D. s with line above it |
| 23. | _____ Without | E. Pt |
| | | F. ↓ |
| | | G. a |
| | | H. L |

Short Answer Write the most appropriate answer to the following questions. (4 points each)

24. What is the correct procedure if a mistake is made on the MAIS form?

25. When should the No Attempt dot be filled in on the Radio box?

26. What is the difference between the (S) Subjective and the (O) Objective sections of the SOAP(IER) format.

Fill in the Blank Complete the following statements. Write your answers in the space below the statement. **(4 points each)**

27. The Variable number _____ should be filled in when the first arriving unit is a First Responder unit and not the Ambulance.

28. The Response Location should include the street address, _____, and _____.

29. Other units on Scene includes all _____ units _____ or on the scene of an incident.

Essay: (20 points)

30. The following is a patient situation. Write a narrative for this situation, using any format discussed in class. Create your own details to complete the report. However, the details must correspond with the given patient information. You are the Aid person on a BLS unit. You will turn your patient over to ALS, if appropriate. If additional space is needed, you may write on the back of this test sheet.

72 y.o. female injured from a fall. Pt. is conscious, alert, has bruising on the left arm, and complains of left hip pain. Pt. has history of high blood pressure, and osteoporosis.